

MCPA TODAY

The Official Publication of the Montgomery County Paralegal Association

September 2012

www.montcoparalegals.org

Editor: Kate Capanear

MCPA needs you

Have you thought about what goes into running an organization like MCPA? Are you interested in doing more for the professional association that works so hard for you? Maybe it is time you considered running for MCPA's Board of Directors. Board members meet monthly and work collaboratively to make MCPA all it can be for paralegals like you. If you are interested in joining the Board or want to learn more about this opportunity, please contact MCPA President, Annette Long, at amlong83@gmail.com. Please make sure your submissions are in by October 5 so they can be included in the special election issue of *MCPA Today*.



Board of Directors-2012

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Erika L. Turner-Stokes

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Richard McNabb and committee:

Erin Murphy-Anastase, Barbara Cohen, and Quinn Houser

Villanova University

Lesley H. Aronson

SAVE THE DATE...

- October 4** **October Board Meeting**
Time:
6:00 p.m.
Location:
Office of Fairlie and Lippy
North Wales, PA
- October 18** **General Membership Meeting / CLE**
Topic:
Criminal Law
Speaker:
Steve Fairlie, Esquire
Location:
Whitpain Township Building
960 Wentz Road
Blue Bell, PA 19422

Mark your calendar now.

Follow MCPA at our new location on Facebook:

<http://www.facebook.com/pages/Montgomery-County-Paralegal-Association/268109046565145>

Don't forget to



US and.....

Check back for photo, news, and announcement updates!

*Congratulations to Lisa Lilley and family on
your newest little addition!*

*Matthew Robert Lilley was born on Tuesday, July 24, 2012 at 3:50
p.m. He weighed in at 8lbs and 4 oz.*

*MCPA wishes the Lilley family the best during this new and
exciting time.*



Support those who support us!

All of the sponsors appearing in the *MCPA Today*
provide financial support to keep
MCPA programs affordable to its members.
Remember our sponsors the next time you need a service.

Check the MCPA website (www.montoparalegals.org) for links to sponsors' websites.



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WELCOME NEW MEMBERS!

Lauren Franz
Priscilla Lefferts
Felicity Briggs
Toni Rose

Christina Nguyen
Rosemary Brinckman
Scott Hinman
Carriann Klockenthoer



Paralegal Associations Website Resources

The **MCPA** (<http://www.montcoparalegals.org/>) is a member of state and national associations:

- the **Keystone Alliance of Paralegal Associations** (<http://www.keystoneparalegals.org/>) and
- the **National Federation of Paralegal Associations** (<http://www.paralegals.org/>)

Access these websites for a wealth of information and helpful resources.

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Join MCPA

and your colleagues from the

Chester County Paralegal Association

Delaware County Paralegal Association

Philadelphia County Paralegal Association

at the



**Special
Olympics**

Pennsylvania Fall Festival

Sunday, November 4

Villanova University Campus

from 9:00 a.m. until 11:00 a.m.

We will meet in front of the JAKE NEVIN FIELD HOUSE at 8:45 a.m. which is #30 on this map
http://www1.villanova.edu/content/dam/villanova/admission/campus_map_and_key.pdf

Registrants must complete a waiver for the event. The waiver can be found here:
<http://develop.villanova.edu/forms/studentlife/specialolympics/waiver.htm>

Here is general information for the event:
<http://www1.villanova.edu/villanova/studentlife/lifeatvu/specialolympics/volunteer.html>

Here are directions to the Villanova University campus:
<http://www1.villanova.edu/villanova/admission/visit/maps.html>

For questions or additional information, contact Harry Reichner at (215) 206-7551 or
reichner@groundworklaw.com

Hope to see you there to cheer for our special athletes!



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PARALEGAL ASSOCIATION



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1641 Old Philadelphia Pike, Lancaster, Pennsylvania 17602

OCTOBER 13

HARRISBURG AREA COMMUNITY COLLEGE

REGISTRATION FEE: \$35.00

- 8:00 am breakfast
- 2 c.l.e. breakout sessions
- exploring the Keystone Alliance's Pa.C.P. credential for paralegals
- network with your colleagues during luncheon
- meet Keystone Alliance sponsors, partners and our special guests

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Moderator
Mark B. Dischell
Partner
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C.L.E. topics include:
- file management
- commercial leasing
- ethics
- government clients
- land use
- and more!



**MONTGOMERY COUNTY
PARALEGAL ASSOCIATION**

**Keystone Alliance of Paralegal Associations
2012 Education Summit
Saturday, October 13, 2012**

AGENDA

8:00-8:45 Registration & Continental Breakfast

8:45-9:00 Welcome & Introductions

Denise M. Farrell – Keystone Alliance Chairperson

9:00-9:45 Keynote Address

Mark B. Dischell, Esquire – Dischell, Bartle & Dooley

9:45-10:30 Pa.C.P. Program: Updates and Q&A

Deborah A. Long, Pa.C.P. – Standing Committee Chairperson

10:30-10:45 Additional Information and Announcements

Harry Reichner – Summit Committee Chairperson

10:45-11:00 BREAK

11:00-12:00 Breakout Session I

Never Can Say Goodbye: Transferring and Closing Files

Mark B. Dischell, Esquire

The Ins and Outs of Litigation with Government Entities

Eileen G. Katz, Esquire

Real Estate Fraud Prevention – Warnings and War Stories

Bryan A. McGahan, Esquire

12:00-1:30 LUNCH / Ethics CLE – Ethics and the Paralegal

Robert H. Davis, Jr., Esquire

1:30-2:30 Breakout Session II

Intellectual Property Law – A General Overview

Wendy Reczek, Paralegal

Commercial Real Estate Markets in 2012: Two Steps Forward, One
Step Back; or Slow and Steady Wins the Race?

Yolanda Rodriguez, Esquire

Land Use: Permits and Approvals

Edmund J. Campbell, Jr., Esquire

2:30-2:45 BREAK

2:45-3:15 Final Comments

3:15 Collect Evaluation Forms; Distribute Proof of Attendance

MONTGOMERY COUNTY
PARALEGAL ASSOCIATION

Keystone Alliance of Paralegal Associations
Education Summit
Saturday, October 13, 2012 at 8:00 a.m.
Harrisburg Area Community College
1641 Old Philadelphia Pike, Lancaster, PA 17602

REGISTRATION FORM

Name of Registrant: _____ E-mail: _____
please print clearly

Company/Firm: _____ Address: _____

Telephone No. _____

Please choose one seminar for each of the two sessions below. Each session will be awarded 1 CLE credit along with 1 ethics CLE credit for an ethics presentation at luncheon.

Morning Breakout Session

mark: 1= first choice 2= second choice

- | | | |
|---|---|---|
| <input type="checkbox"/> Never Can Say Goodbye:
Transferring and Closing
Files
<i>Mark B. Dischell, Esquire</i> | <input type="checkbox"/> The Ins and Outs of
Litigation with Government
Entities
<i>Eileen G. Katz, Esquire</i> | <input type="checkbox"/> Real Estate Fraud
Prevention – Warnings and
War Stories
<i>Bryan A. McGahan, Esquire</i> |
|---|---|---|

Afternoon Breakout Session

mark: 1= first choice 2= second choice

- | | | |
|--|---|--|
| <input type="checkbox"/> Intellectual Property
Law – a General Overview
<i>Wendy Reczek, Paralegal</i> | <input type="checkbox"/> Commercial Real Estate
Markets in 2012: Two Steps
Forward, One Step Back or
Slow and Steady Wins the
Race?
<i>Yolanda Rodriguez, Esquire</i> | <input type="checkbox"/> Land Use: Permits and
Approvals
<i>Edmund J. Campbell, Jr.,
Esquire</i> |
|--|---|--|

Seminar Fees

Buffet luncheon included.

- ☐ Member of Keystone Alliance Paralegal Association - \$35.00
County: _____ (for confirmation purposes)
- | | | |
|--|---|---------|
| <input type="checkbox"/> Attorney/Non-member | - | \$85.00 |
| <input type="checkbox"/> Non-member Student | - | \$50.00 |

Registration deadline: September 30, 2012

Please make check payable to "Keystone Alliance" and mail to:
PA Summit c/o Catrina Mackes, CLA
Berks County Law Library
633 Court Street, 10th Floor
Reading, PA 19601.



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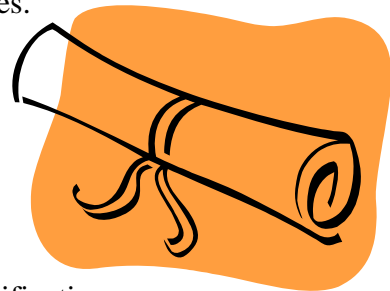
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CERTIFICATE, CERTIFICATED, CERTIFICATION. . . WHAT IS THE DIFFERENCE BETWEEN A PARALEGAL CERTIFICATE AND CERTIFICATION?

It is important to distinguish between a paralegal certificate and certification. The terms are often confused. The terms are not interchangeable and have separate meaning. A certificate verifies that a student has successfully completed a paralegal educational program. Generally, these programs are offered at universities and colleges. The prerequisites may vary but many require the entering student to have an associate or bachelor's degree in another area. For example, if a program offers a post-baccalaureate paralegal certificate, the student will have obtained a bachelor's degree in an area other than paralegal studies.

It is possible that the student will take only legal specialty courses since they have completed their general education requirements during the pursuit of their associate or bachelor's degree. Upon successful completion of the institution's educational requirements, the student is issued a certificate of completion. The student is now *certificated* in paralegal studies.

A certified paralegal is one that has successfully completed a certification exam or other requirements of the certifying organization. Certification is the process through which an organization grants formal recognition to an individual that meets certain established requirements. This may include meeting educational requirements, prior work experience as a paralegal and passing an examination. Once the paralegal has met these criteria, they may use a special designation namely, "*certified paralegal*".



Currently, all certification programs in the United States are voluntary. Therefore, a paralegal may work in the field without obtaining certification. Two of the national paralegal organizations, the National Association of Legal Assistants, or NALA, and the National Federation of Paralegal Associations, or NFPA, offer certification.

Some state bar associations, such as The Florida Bar Registered Paralegal Program, The North Carolina State Bar Certified Paralegal Program, and The Ohio State Bar Association Paralegal Certification Program, offer voluntary certification, or registration, for paralegals working in those states. In addition, the Texas Board of Legal Specialization Paralegal Certification Program certifies paralegals in six select areas of law. The scope, duration and requirements for the certification credential vary with each organization. Check with the organization offering the credential to determine the requirements.

This article was originally published by the American Bar Association at:

http://www.americanbar.org/content/dam/aba/administrative/paralegals/ls_prlqs_diff_bet_paralegal_certificate_certification.authcheckdam.pdf

*Philadelphia Association of Paralegals invites you
to their 2012 education conference!*

Learn how to become an empowered paralegal
from keynote speaker, Scott Reid, Diversity
Chair of the Philadelphia Bar Association.



Date: Friday, October 19, 2012

Time: 8:30 a.m. - 5:00 p.m.

Location: Loews Philadelphia Hotel, 1200 Market Street in
Philadelphia

See the next page for the registration form. Hope to see you there!

.



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Registration Form

The Philadelphia Association of Paralegals' 2012 Education Conference

Friday, October 19, 2012

Loews Philadelphia Hotel, 1200 Market Street, Philadelphia, PA 19107

Registration Deadline is October 5, 2012

(Limited Space will be available for walk-ins)

NAME OF REGISTRANT: _____

SESSION ONE 9:00 A.M. TO 10:15 A.M.

Please check one seminar from this session that you would like to attend.

_____ **BANKRUPTCY: It's not a four-letter word* Congress A**

Instructor: Robert M. Bovarnick, Esquire

_____ **LEGAL WRITING: Effective Legal Writing for Dispositive Motions Congress B**

Instructor: Honorable John Milton Younge

_____ **MEDICAL LEGAL: Medicine and the Indispensable Paralegal Congress C**

Instructor: Joseph L. Messa, Jr., Esquire

_____ **REAL ESTATE: Current Issues in Real Estate Affecting Paralegals Room 414**

Instructor: Stuart D. Poppel, Esquire and Ann Izzi, Paralegal

SESSION TWO 10:45 A.M. TO 12:00 P.M.

Please check one seminar from this session that you would like to attend.

_____ **EMPLOYMENT LAW: Understanding and Managing Workplace Complaints and Investigations Room 414**

Instructor: Kimya S. P. Johnson, Esquire

_____ **ESTATES & TRUSTS: End of Life Issues in Pennsylvania Congress A**

Instructor: Stephen A. Feldman, Esquire

_____ **INTELLECTUAL PROPERTY: Intellectual Property (and other Legal) Issues in Social Networking Congress B**

Instructor: Joseph A. Martin, Esquire

_____ **LITIGATION: Discovery and Social Media in Litigation* Congress C**

Instructor: Dean Weitzman, Esquire

SESSION THREE 2:00 P.M. TO 3:15 P.M.

Please check one seminar from this session that you would like to attend.

_____ **ESTATES & TRUSTS: Retirement Benefits in Decedent's Estates Congress A**

Instructor: Robert H. Louis, Esquire

_____ **INTELLECTUAL PROPERTY: What A Paralegal Needs To Know To Survive Today's Shifting IP Landscape Congress B**

Instructor: Stephanie Laste, Paralegal

_____ **LITIGATION: The Ethics of E-Discovery Step-By-Step* Congress C**

MONTGOMERY COUNTY
PARALEGAL ASSOCIATION

Instructor: Leonard Deutchman, Esquire

**PRO-BONO: Enhancing Your Job Search Through Participation
in Pro Bono Work Room 414**

Instructor: Judith Bardsley, Paralegal

SESSION FOUR 3:30 P.M. TO 4:45 P.M.

Please check one seminar from this session that you would like to attend.

ETHICS: Ethics and Legal Technology* Congress A

Instructor: Carol J. Sherman, Esquire

**IMMIGRATION: An Introduction to Corporate Immigration Law
for Paralegals Room 414**

Instructor: Wendy Castor Hess, Esquire and Yuah Jessica Choi, Esquire

**PROFESSIONAL DEVELOPMENT: Soft Skills in Hard Times:
How to Leverage Your Skills Strategically Congress B**

Instructor: Uva Coles, Dean

TECHNOLOGY: The e-Powered Paralegal Congress C

Instructor: Roger A. Smith, Esquire and Kevin Melfi

SEMINAR FEES

PAP MEMBER Full Day Rate (Includes participation in all four sessions and lunch)** Price: \$ 165.00

PAP MEMBER Half Day Session (Includes participation in two sessions with lunch) Price: \$ 130.00

ATTORNEY/NON MEMBER Full Day Rate (Includes participation in all four sessions and lunch) Price: \$ 200.00

ATTORNEY/NON MEMBER Half Day Session (Includes participation in two sessions and lunch) Price: \$ 160.00

STUDENT Full Day Rate (Includes participation in all four sessions and lunch) Price: \$ 95.00

STUDENT Half Day Session (Includes participation in two sessions and lunch) Price: \$ 65.00

LUNCH ONLY Price: \$ 50.00

LUNCH SELECTION

Choose one

_____ Chicken _____ Salmon _____ Vegetarian/Gluten Free

Name: _____

Firm: _____

Address: _____

Email: _____

Amount Enclosed: \$ _____

**This session is expected to be PA CLE Board-approved for 1.0 credit.*

PAP will cover the attendance fee for attorneys who attend this session.

****TUITION BREAK: Get a 10% discount for 2 or more attendees from the same organization or firm with a full day attendance with lunch. To qualify for the tuition discount, registration must occur on or before September 28.**

Please make checks payable to The Philadelphia Association of Paralegals. Mail payments to:

The Philadelphia Association of Paralegals, P.O. Box 59198, Philadelphia, PA 19102-9198

EMAIL REGISTRATION FORMS TO: PhilaParalegals@verizon.net

Membership lists are now available for purchase.

To opt-out, check box(es): _____ NFPA _____ PAP

MONTGOMERY COUNTY
PARALEGAL ASSOCIATION

BOOKS/APPS/WEBSITES – We NEED You!



BOOKS: What book have you read recently that is enlightening, inspiring, or just plain helpful to paralegals? (It *does not* have to be non-fiction.) We are collecting book recommendations for our list: 30 Books Every Paralegal Should Read.

Please fill out the following information and email it to me at sweber@bortlaw.com.

Book Name:

Author:

Description on why paralegals would like it:



APPS: What Smartphone/Driod/Iphone apps do you find helpful to your job or just plain interesting?

App:

Description:



WEBSITES: Reliable Internet sites can be so helpful to paralegals in our jobs. What website do you find yourself going to time and again for information.

Site:

Description:

I look forward to collecting your ideas and recommendations! Stay tuned for the next issue of MCPA Today for the results.

Thank you,
Shari Weber Bradley, Pa C.P.
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30 Books Every Paralegal Should Read

By Shari Weber Bradley, Pa C.P.



Our First Four book are:

1. Chambermaid by Saira Rao
2. The Art of War by Sun Tzu
3. John Grisham's
 - a. The King of Torts
 - b. The Testament
4. Eats, Shoots & Leaves by Lynne Truss

Our Fifth Book on our Book list is:

Title:

Pennsylvania Attorney's/Secretary's Handbook

NonFiction

Recommendation:

I have found that the “**Pennsylvania Attorney's/Secretary's Handbook**” is a very handy resource tool for paralegals. It lists contact information on all of the County, State and Federal Courts, Municipalities, Correctional Institutions, County and State Bar Associations, Hospitals, Insurance Companies, Court Reporters, Legal Professional Assoc., Process Servers, Expert Witnesses, Deadline and Expiration Tables, etc. as well as list the Court filing

MONTGOMERY COUNTY
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fees for every county in Pennsylvania. The handbook is also available for many other states. The handbook is published by Namar Communications and their website is www.legalhandbook.com.

Submitted by:

Norma M. Gunning, Pa. C.P.

Let's keep the list going...

Take a few minutes and email your suggestion today!

30 Books Every Paralegal Should Read

1. Chambermaid by Saira Rao
2. The Art of War by Sun Tzu
3. John Grisham's
 - a. The King of Torts
 - b. The Testament
4. Eats, Shoots & Leaves by Lynne Truss
5. Pennsylvania Attorney's/Secretary's Handbook

Notable Sites:

The Oyez Project at Chicago-Kent College of Law – A Multi-Media Archive of the Supreme Court: <http://www.oyez.org/>

Law and Legal Research - Lawyers, Legal Websites, Legal News and Legal Resources: <http://law.onecle.com/> FREE access to the laws for 19 states

(including Pennsylvania and New Jersey), the U.S. Code, and the U.S.

Constitution. Links for Pennsylvania laws: pinpoint your legal research:

- **Pennsylvania Consolidated Statutes – Pennsylvania Attorney Resources – Pennsylvania Laws:** <http://law.onecle.com/pennsylvania/>
- **Crimes and Offenses – 18 Pa. Cos. Stat. – Pennsylvania Attorney Resources – Pennsylvania Laws:**
<http://law.onecle.com/pennsylvania/crimes-and-offenses/index.html>

Montgomery Bar Association – The Sidebar:

<http://www.montgomerybar.org/publications/sidebar.php> - the free Quarterly Newsletter of the Montgomery Bar Association.

The American Bar Association's Standing Committee on Paralegals:

<http://www.americanbar.org/groups/paralegals.html> - GREAT resources from the ABA!

Paralegals and Legal Assistants: Occupational Outlook Handbook: U.S.

Bureau of Labor Statistics: <http://www.bls.gov/ooh/Legal/Paralegals-and-legal-assistants.htm> - A statistical snapshot of U.S. paralegals.

STUDENT AFFAIRS AND MENTORING

ATTENTION SEASONED MEMBERS!!

If you are interested in mentoring a student enrolled in paralegal studies, please contact Lisa LaPenna at (610) 941-2523 or llapenna@kaplaw.com.

ATTENTION STUDENTS!!

It has come to my attention that some of our student members are in need of mentors. It's painless, easy, and comes free with your membership. All you need to do is contact me, Lisa LaPenna, at llapenna@kaplaw.com. I'll ask you a couple of questions to find the suitable mentor for you. Looking forward to hearing from you.





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VOLUNTEERING OPPORTUNITIES IN THE MCPA

Below are the names and contact information for the Chairpersons of the various MCPA committees. If you have an idea or would like to volunteer, please contact a Chairperson! The Fundraising and Public Relations Committees are newly formed and are actively seeking new committee members.

Membership

Coordinate membership drives and membership matters

-

Tracey L. Barnes, RP, Pa. C.P.
TBarnes@dischellbartle.com

Newsletter

Solicit and write articles; layout and editing for the bi-monthly newsletter, MCPA Today

-

Kate Capanear, Editor
kate8708@hotmail.com

Job Bank

Solicit, accumulate, and distribute current job postings to the general membership

-

Stephanie Dise, Pa. C.P.
sad@elliottgreenleaf.com

Marketing

Solicit sponsors and advertisers for MCPA

-

Deborah A. Long, Pa. C.P.
deblong420@gmail.com
Deborah A. Arbuckle, Pa. C.P.
darbuckle@kaplaw.com

Public Relations

Promote the MCPA in the legal and general Community

-

Annette M. Long, CRP
amlong83@gmail.com

Hospitality & Events Planning

Plan and schedule upcoming MCPA presentations, meetings and social events

-

Kathleen M. Zamorski, Pa. C.P.
kmz@elliottgreenleaf.com

Community Outreach & Pro Bono

Plan and schedule MCPA charitable and community events

-

Roberta Fedorka, Pa. C.P.
rfedorka@obrlaw.com

Fundraising

Organize and hold fundraisers for the Association and/or charitable organizations

-

TBD

Student Affairs & Mentoring

Provide a range of services and support to students interested in a paralegal career

-

Lisa LaPenna, Pa. C.P.
llapenna@kaplaw.com

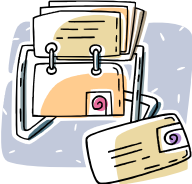
Do what you can, with what you have, where you are.

Theodore Roosevelt



MONTGOMERY COUNTY
PARALEGAL ASSOCIATION

How to Contact Us-2012

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	2012 Student Liaisons Lesley H. Aronson lesleya34@yahoo.com Richard McNabb richardmacnabb@aol.com Pat Marburger pmarburger@verizon.net Erika Turner-Stokes estokes@kanepugh.com
2012 Committee Chairs	2012 Representatives and Coordinators
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ADVERTISING OPPORTUNITY AVAILABLE TO MCPA MEMBERS

Do you own your own business? Consider advertising in the MCPA Today.

Advertising rates offered to MCPA members are as follows:

¼ page \$15 per issue

Business Card \$8 per issue

Commit to a full year and receive one ad for free!

Complete the information below and submit along with your advertisement to Heidi Reiss-Tait, hreisstait@belleskatz.com (Word or JPEG format preferred, PDF format accepted). Payments should be mailed to MCPA, PO Box 1765, Blue Bell, Pennsylvania 19422.

Member Name _____
Member E-Mail _____
Member Phone _____
Business Name _____
Number of Issues _____

*All submissions are subject to Board review and approval.

