

# MCPA TODAY

The Official Publication of the Montgomery County Paralegal Association

December 2009

[www.montcoparalegals.org](http://www.montcoparalegals.org)

Editor: Tracey L. Barnes, RP, Pa. C.P.

## Message from the President

What a year! The MCPA achieved many milestones in 2009 – we celebrated our 10<sup>th</sup> Anniversary; our membership numbers surpassed the 100 mark for the first time in the history of our association; a Student Scholarship Program has been put into place; the first Student Liaisons served on our Board of Directors; and we obtained enough funding this year to establish a reserve fund. I also saw a lot of new faces at our meetings and other events this year. Many thanks to all who came out to support our Community Outreach endeavors and to hobnob at our social events and other general meetings. Our attendance records were notably higher this year, and this does much to enhance our profile in the legal community.

The groundwork is already being laid for the MCPA's continued progress in 2010. Your 2010 Officers and Board Members have been selected and will be sworn in after the New Year. Congratulations to our new additions – Sherry Barag, Annette Rolon and Terri Hall – and thank you for making this commitment to your Association. I guarantee that by this time next year, you will be amazed at what you have accomplished!

Student liaisons have also been appointed for 2010: Mary Kay Alt from Lansdale School of Business and Mark D'Annunzio from Peirce College. Congratulations to the two of you as well. I get the feeling each of you knows how to run with a ball, and it will be truly exciting to see the student liaison program evolve in 2010!

As the year winds down, I want to extend a great big THANK YOU to my fellow Board Members and all of our Committee Chairs who did their part to make so many things happen in 2009! It has been a pleasure to serve with you, and I look forward to our accomplishments in the New Year!

Happy Holidays, everyone! I'll see you at the kickoff in 2010!

*Deborah A. Long, Pa. C.P.*  
President

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\*\*\*\*\*

**SAVE THE DATE!!**

*January 28, 2010 Kick Off Meeting*

*February 18, 2010 Ethics CLE Seminar*

## Welcome New Members

Alison Tighe

T. Renee Raysor-Winstead

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## **The Mentoring Committee is Hitting the Colleges**

By: Lisa M. LaPenna, Pa.C.P.

On November 5, 2009, both Charlene M. Healy, RP and myself spoke to the students in paralegal studies at Manor College. I would like to thank Mary Sims, Esquire for allowing us to speak about the paralegal profession to those students who will be making their way into the work force for the first time along with those students who are changing careers.

On December 1, 2009, I served as a panelist to the students at Peirce College's Paralegal Studies Symposium and Networking Event. The keynote address focus was a View from the Bench: The Judicial Perspective of our Legal System and the Role of the Paralegal. The keynote speakers were The Honorable Lori A. Dumas Brooks, Court of Common Pleas of Philadelphia, PA and The Honorable Jack M. Sabatino, J.A.D., Superior Court of NJ – Appellate Division. It was a wonderful networking experience hosted by the Peirce College Paralegal Student Association.

If you are interesting in giving back to the paralegal profession in any way, including speaking at local colleges or becoming a mentor, please e-mail or call Lisa M. LaPenna at [llapenna@kaplaw.com](mailto:llapenna@kaplaw.com) or (610) 941-2523.



## **Welcome Aboard Student Liaisons**

By: Lisa M. LaPenna, Pa.C.P.

I would like to express a warm welcome to our 2010 student liaisons to the Board of Directors – Mark D'Annunzio from Peirce College and Mary Kay Alt from Lansdale School of Business. Both are exceptional students who will be assets to their student body of paralegal studies. On behalf of the Board of Directors and myself, I wish you both the best of luck in your new position.



## **COMMUNITY OUTREACH**

### **Special Olympics**

On Saturday, November 7, 2009 the Community Outreach Committee again volunteered at the Special Olympics held at Villanova University. We spent the afternoon cheering on gifted athletes at the volleyball venue and saw some very competitive matches. Teams from Pennsylvania, New Jersey and Delaware enjoyed great weather and sportsmanship during the 3-day event. This has become a frequent volunteer opportunity for MCPA - hopefully we'll see you next year!



Shown: 1st row - Warren and Judy Gima; Debbie Arbuckle; Brenda and John Mahoney;  
2nd row - Harry Reichner and Terri Hall--Not Shown: Coleen Abbott

### **Bead for Life**

By: Maureen Stankiewicz

The Community Outreach Committee thanks you for your enthusiastic response to the Bead for Life sale at our Holiday Social. The total amount collected was \$895.00!! All the proceeds from this sale benefit the Bead for Life Organization. This organization supports the Ugandan beaders, in various projects and helps them to become independent businesswomen. Please check out their website at [www.Beadforlife.org](http://www.Beadforlife.org) and consider hosting a bead party.

Wishing you all a joyous holiday season and a happy, healthy new year.



## Women's Center of Montgomery County

**Elkins Park:** 8080 Old York Road Road ~ Suite 200 ~ Elkins Park, PA 19027 ~ 215-635-7340  
**Lansdale:** Central Montgomery Hospital ~ 100 Medical Drive ~ Lansdale, PA 19446 ~ 215-853-8060  
**Norristown:** 18 West Airy Street ~ 400 Courthouse Plaza ~ Norristown, PA 19404 ~ 610-279-7474  
**Bryn Mawr:** 14 S. Bryn Mawr Avenue, Suite 209, Bryn Mawr, PA 19010 ~ 610-525-1427  
**Pottstown:** 555 High Street ~ 2nd Floor ~ Pottstown, PA 19464 ~ 610-970-7364

October 22, 2009

Montgomery County Paralegals  
c/o Deborah L. Arbuckle  
Kaplin Stewart, Attorneys at Law  
910 Harvest Drive  
P.O. Box 3037  
Blue Bell, PA 19422-1900

Dear Friends:

Thank you for your very generous donation of a large assortment of cell phones and cell phone accessories collected as part of your recent campaign in support of our domestic violence program. Thoughtful contributions such as yours will help the Women's Center to reach out to women in need and crisis in our community.

We are truly grateful for your support and grateful for your commitment to the Center and our mission to end domestic violence. Please accept our warmest thanks for your generosity and the spirit of support and kindness in which it was given!

Sincerely,

Maria Macaluso  
Executive Director



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## **Electronic Discovery CLE Presented by Pamela M. Tobin, Esq.**

Submitted by Judy A. Gima

If you missed the recent e-discovery CLE, you missed a wealth of information on a topic that will surely touch us all, either now or in the near future. We are grateful to Pamela Tobin for sharing her knowledge and experience in this area.

Ms. Tobin is a seasoned land use litigation attorney with Kaplin, Stewart, Meloff, Reiter & Stein, P.C. She has handled a wide variety of complex litigation cases and also advises clients in risk management or ways to avoid liability. In this regard, she was successful in helping a design professional to enforce a limitation of liability clause before the Third Circuit Court of Appeals in Valhal v. Sullivan Associates. Her vast experience makes her uniquely qualified to speak on this topic.

Much information and many nuances were covered, but highlights of the presentation are summarized below. First, Ms. Tobin stressed that nearly all businesses now create and store their documents electronically. She also reminded us that electronically stored information (“ESI”) can be found in many different places besides the company computers. For example, laptops, PDAs, servers and Blackberries are some sources that must be considered to be inclusive and thorough. Early on in a case, it is prudent to determine how your client stores their ESI and the degree of difficulty it will take to produce it.

Along those lines, all businesses and firms should have a written document retention policy (“DRP”). This policy should spell out the type of documents to be retained and the length of time they should be kept. Among other benefits, those that have a DRP (and follow it) are protected under Rule 37 of the Fed. Rules of Civil Procedure, which provides a safe harbor for the routine destruction of ESI according to a DRP. The caveat to this is that the DRP must contain a Litigation Hold which suspends the policy in reasonable anticipation of litigation. Certainly, if a lawsuit is filed or imminent, all record destruction must cease. The DRP must be implemented and monitored periodically for compliance and regularly enforced, since the protection only exists to the extent that the policy is followed. Employee sign off on the policy is recommended to assure understanding and cooperation. Periodic reminders of the policy are also suggested.

Another important concept is that of Metadata, which is loosely defined as data about data. There are many types of metadata, some of which are automatically generated by the computer (such as the author, date and time the document is created). This information may be useful in certain situations and types of cases, such as fraud. You may want to know when a document was created and by whom. Metadata also includes such things as spreadsheet formulas and text and history of actual document changes. Your document requests should be specific if you wish metadata to be included. Also, it is recommended that you upgrade your traditional document request definitions to capture ESI.

Pennsylvania has not amended its rules of civil procedure regarding ESI, so the federal amendments (2006) are currently the best guide regarding ESI.

Since ESI is so voluminous and broad in scope (to possibly include emails, digital phone messages, etc.) it is good practice to preserve your search parameters, especially regarding inclusive dates and keywords searched.

Finally, it is important to know that there is a remedy if a party inadvertently produces ESI that is privileged. Before ESI production, it's a good idea to etch out a "claw back" agreement with the adverse party where a certain limited time is allowed for the party producing the ESI to review what they produced and "claw back" privileged information within that time frame. A typical time frame is between 2 weeks and 30 days, but that is up to the parties involved. And, the agreement would be reciprocal so that each party would be bound to the same terms when producing their ESI.

This will give you a brief overview of what was presented in detail at the seminar. We wish to thank Ms. Tobin for the timely and useful information.



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## ***MCPA APPAREL, MUGS and TOTES***

MCPA long-sleeved t-shirts and short-sleeved polo shirts are still available. The long-sleeve shirts are \$10 and the short-sleeve shirts are \$20. Show your MCPA spirit by purchasing a shirt (or two).

***NEW FOR 2009*** – Now available for purchase are MCPA coffee (or tea, or hot chocolate) mugs and re-usable MCPA Totes! Each at a low cost of \$5. Show off your MCPA spirit in the office with a new mug and in the community with a tote bag or two.

All MCPA spirit items will be available at the general membership meetings or you may contact Christine Horace at [chorace@good-lawyer.com](mailto:chorace@good-lawyer.com).



## **CYBER HELP**

Suggestions for helpful websites always needed. Please submit to Tracey Barnes at [tbarnes@dbyd.com](mailto:tbarnes@dbyd.com).



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# CELEBRATE!

By: Tracey L. Barnes, RP, Pa. C.P.

After a year of planning and anticipation, October 22<sup>nd</sup> finally came. October 22, 2009 was a beautiful evening for the MCPA to celebrate its 10<sup>th</sup> Anniversary at the Best Western in Kulpsville. Members, sponsors, and honored dignitaries attended the gala celebration.

The evening began with a social hour among the attendees followed by Debbie Long, Pa. C.P., President of the MCPA, giving a brief history of the MCPA through the administration of the past Presidents. Four of the five past Presidents were able to attend the event; namely, Charlene Healy, RP, Joyce O'Brien, Dawn Cinaglia, and Beth Breckenridge.



Tracey Barnes, RP, Pa. CP, interjected at the end of Debbie's speech to give an update regarding the MCPA's membership—up from 86 members just 1 year after the Association began to over 120 at the time of the Gala. Tracey presented a gift to a surprised Jennifer Handforth, the 100<sup>th</sup> member of the MCPA.

After dinner, Charlene Healy, RP, spoke regarding the founding of the MCPA and encouraged everyone to stay involved with the Association.

Mark Kearney, Esquire, President of the Montgomery Bar Association, then followed emphasizing the importance of paralegals to the practice of law, even though not always recognized. Mr. Kearney offered a gift to the MCPA of the new hard-bound book recently published by the Montgomery Bar Association entitled *Meeting the Challenges of a Dynamic Era, A Portrait of the Montgomery Bar Association 1980-2009*. The book gives a glimpse of the Montgomery County law profession and Bar Association over the years. Mr. Kearney indicated that paralegals of the Association should take a look at the book as it has many interesting facts (and pictures) regarding the County, the courthouse, and the law profession in Montgomery County.





The Key Note Speaker for the evening was Representative Catherine "Kate" Harper. Representative Harper gave an interesting look at how paralegals, the U.S. Constitution, and Chesley "Sully" Sullenberger ("Miracle on the Hudson") relate. Representative Harper started with the beginning of the Constitution and explained how the words "establish justice" in the preamble, come before important words as 'domestic Tranquility' and "common defence" which implies a greater meaning. If you do not establish justice, i.e., the law profession, there would be no tranquility or "defence."

With regard to Chesley "Sully" Sullenberger, after he made the miraculous landing, he was asked what was going through his head when he knew that the plane was not going to make it. He answered that he did not think about anything except how to land the plane. Captain Sullenberger had been a pilot for many years and through that experience and constant commitment to his profession was able to be prepared for any situation, including the landing of a plane on the Hudson River. Representative Harper equated that to the paralegal profession. Paralegals are committed to their profession and continue to do their tasks effectively day after day so that when that odd emergency does arise, the paralegal is ready to complete the task without a second thought.

The evening concluded with closing remarks from Debbie Long and additional time for attendees to socialize. Door prizes were also awarded, and the winner of the evening's 50/50 was announced.

As a member of the Gala Planning Committee, I would like to personally thank all of our sponsors of the event as well as Dawn McCandless who graciously offered her services as photographer for the evening. The evening was a great success.



Finally, thank YOU, the members of the MCPA. Without you the MCPA would not be what it is today and can only become bigger and better tomorrow.



**Christina Gilson**



**Lindsay Tait and Heidi Reiss-Tait**



**Norma Gunning, Dawn Cignalia,  
Kathy Zamorski**



**Shelly Geib and Judy Gima**



**From left to right Tricia Fleming and Deb Gahman**



**From left to right Christine Horace, Beth Breckenridge, Kathy Shew**



**From left to right Dawn Cignalia, Eileen Baumann, Sherry Barag, Mark Kelly**



**Deb Arbuckle, Deb Long, Harry Reichner, Dawn Cignalia**



## **The Public Relations Committee needs your help!**

Here is your opportunity to help your Association grow.

The Public Relations Committee is looking for volunteers to help promote the MCPA in the legal and general communities. This will involve such tasks as distributing brochures, generating press releases relative to upcoming events, and posting flyers at local coffee shops, etc.

You can spend as much or as little time as you have available in supporting this committee. Even a commitment of one hour each month can make a difference!

Some of the specific areas where help is needed are as follows:

- Ideas, ideas, ideas
- Deliver flyers of upcoming events to colleges and libraries
- Drop off MCPA brochures to attorney offices, libraries, courthouse
- Reach out to Paralegals that you know or come in contact with in your job
- Write a letter to the editor of a local newspaper
- Draft a press release to a newspaper or radio station
- Ask if flyers can be hung up in Starbucks or
- Did I mention...ideas?

As you can see, there are lots of “little ways” that you can help. It doesn’t have to cost you a lot of time, and you have the satisfaction of knowing that you have done your part to promote your Association.

By increasing our membership, we are able to share more knowledge, expertise and networking opportunities so that we can grow in our profession.

If you are interested in helping, please email me [linda\\_gunning@merck.com](mailto:linda_gunning@merck.com),  
You can also contact me in the evenings at 215-453-0241.

## **Keystone Alliance of Paralegal Associations (KAPA) News of Note**

By Harry A. Reichner, 2<sup>nd</sup> Vice President

The MCPA is a member of the Keystone Alliance of Paralegal Associations (“KAPA”), a professional organization comprised of paralegal organizations located throughout Pennsylvania. The member associations represent in excess of 1,400 paralegals of varying backgrounds, experience, education, and job responsibilities, reflecting the diversity of the paralegal profession. The Keystone Alliance was formally established in 1995 from groundwork laid in the 1980's by the paralegal associations in Pennsylvania.

On October 24, KAPA recently held its Semi-annual Keystone Alliance meeting of Primary and Secondary Representatives hosted by the Lycoming County Paralegal Association in Williamsport, Pennsylvania. I attended the meeting as MCPA's Primary Representative. The following are some of the highlights of the meeting:

1. Wendy Reczek of the Chester County Paralegal Association was installed as the new President of KAPA, replacing Rebecca Buttorff, R.P., who served as President for a two year term;
2. The continuing operation and policies of the Pennsylvania Certified Paralegal (Pa.C.P.) credential program were discussed in order to increase the efficiency of application processing and certification. It is anticipated that the procedures relating to the program will be finalized and formally released by spring 2010;
3. Plans for the Pennsylvania Summit on the Paralegal Profession hosted by the Keystone Alliance at Pennsylvania College of Technology in Williamsport, Pennsylvania were discussed. The summit is to be held in the spring of 2010; and
4. The *Pennsylvania Paralegal Book* has been released. This is a great career book for both paralegal students and practicing paralegals. The publishers are offering KAPA member associations a 25% discount at the following link: <http://cengagesites.com/academic/?site=4183>.

Be sure to visit KAPA's web site for more updates at <http://www.keystoneparalegals.org/>.

# **BECOMING A PENNSYLVANIA CERTIFIED PARALEGAL (Pa.C.P.)**

## **QUALIFICATIONS:**

**To become a Pennsylvania Certified Paralegal you must fulfill the following qualifications and grandfathering or the educational requirements set forth below:**

1. Applicant must be a member in good standing of a Keystone Alliance of Paralegal Associations member association;
2. Applicant must be a legal resident of the United States of America;
3. Applicant must satisfy Education/Experience or Grandfathering requirements;
4. Applicant must submit declarations from one (1) attorney in good standing with the Supreme Court of Pennsylvania who will attest to his/her direct knowledge of the Applicant's skill level and his/her work as a Paralegal;
5. A Paralegal making application under work experience only must submit declarations from two (2) attorneys; and
6. Certified copy of Applicant's official transcript(s) from the educational institution(s) attended OR a letter from the education institution(s) attended indicating the dates of the Applicant's attendance and the date(s) of the Applicant's graduation OR a copy of the Diploma/Certificate received by the Applicant from the education's institution(s) attended. Certified Legal Assistants ("CLA"), Certified Paralegals ("CP"), Registered Paralegals ("RP"), or Paralegals holding another Paralegal credential approved and recognized by the Keystone Alliance of Paralegal Associations need only submit a copy of their original credential certification and their current letter of good standing. Applicants who are making application for certification under work experience only, do not need to submit transcripts or Diplomas/Certificates.

## **GRANDFATHERING PROVISION:**

**Prior to June 30, 2012, Applicant must meet one (1) of the following criteria:**

1. Bachelor's Degree in Paralegal Studies from an ABA-approved Paralegal Program AND one (1) year of substantive Paralegal experience; OR
2. Bachelor's Degree in any discipline from an accredited institution AND a Certificate/Associate's Degree from an ABA-approved Paralegal Program AND one (1) year of substantive Paralegal experience; OR
3. Bachelor's Degree in any discipline from an accredited institution AND three (3) years of substantive Paralegal experience; OR
4. Associate's Degree in Paralegal Studies AND three (3) years of substantive Paralegal experience; OR
5. Certificate from an ABA-approved Paralegal Program AND three (3) years of substantive Paralegal experience; OR
6. Associate's Degree in any discipline from an accredited institution AND five (5) years of substantive Paralegal experience; OR
7. Certificate from a non-ABA-approved Paralegal Program AND five (5) years of substantive Paralegal experience; OR
8. Seven (7) years of substantive Paralegal experience; OR
9. Designation of CLA, CP or RP or other Paralegal credential approved and recognized by the Keystone Alliance of Paralegal Associations AND two (2) years of substantive Paralegal experience.

## **EDUCATIONAL REQUIREMENTS:**

**After July 1, 2012, Applicant must meet one (1) of the following criteria:**

1. Bachelor's Degree in Paralegal Studies from an ABA-approved Paralegal Program AND one (1) year of substantive Paralegal experience; OR
2. Bachelor's Degree in any discipline from an accredited institution AND a Certificate/Associate's Degree from an ABA-approved Paralegal Program AND one (1) year of substantive Paralegal experience; OR
3. Bachelor's Degree in any discipline from an accredited institution AND three (3) years of substantive Paralegal experience; OR
4. Associate's Degree in Paralegal Studies from a Paralegal Program AND five (5) years of substantive Paralegal experience; OR
5. Certificate from a Paralegal Program AND five (5) years of substantive Paralegal experience; OR
6. Designation of CLA, CP or RP or other Paralegal credential approved and recognized by the Keystone Alliance of Paralegal Associations AND two (2) years of substantive Paralegal experience.

## **OTHER IMPORTANT INFORMATION:**

- Continuing Legal Education (CLE) Requirements – Twelve (12) hours with two (2) hours being in ethics for every two (2) years' renewal.
- Examination – No exam at this time.
- Fees – Fifty (\$50.00) Dollars non-refundable Processing Fee for initial two (2) year period. Twenty-Five (\$25.00) Dollars non-refundable Processing Fee for each renewal period of two (2) years. Fees subject to change.

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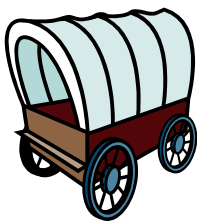
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## **Pioneering in Oregon**

By Deborah Arbuckle

As MPCA's new Primary Representative to the National Federation of Paralegal Associations, I attended my first policy meeting (convention) October 29 through November 1, 2009 in Portland, Oregon. I have never attended any other type of convention or gathering like it and had a lot to learn before I even started my trip!

Friday was devoted to Region meetings, and it was informative to see how long standing primary and secondary representatives approached some of the agenda topics.

The policy meeting itself was quite an eye opener being a very formal proceeding with a parliamentarian in residence throughout. Along with budget items and clarification of various by-law provisions for language consistency, NFPA delegates approved the institution of a Basic Proficiency Exam together with a budget for the preliminary steps with Professional Examination Services for the development of this Exam. This is being perceived as a stepping-stone to the PACE exam and more details will follow as soon as more has been accomplished towards establishing this exam.

NFPA now also has two international members, one in Scotland, the other in England! Wonder if the name will now change from National to International Federation?

MPCA has committed to again participate in the Military Outreach Program – the link is on the NFPA home page. Click on the link to see what items our military personnel need while station away from home. We have committed to sending 2 packages in 2010 and items for donation can be brought to any general membership meeting and given to any board member, or our Military Outreach Coordinator, Charlene Healy, RP. The new system will send packages to legal offices, rather than individuals as in the past.

If you haven't already done so, go to the NFPA website [www.paralegals.org](http://www.paralegals.org) and check out all that is available to you as a member under the "members only" tab (password is "professional"). Remember, if you are a member of MPCA you are also a member of NFPA! Sign up for the E-Newsletter and check out the web store too.

Two last bits of information – one of our new board members, Sherry Barag, has volunteered to be MPCA's secondary representative to NFPA. Thanks, and welcome aboard Sherry. Finally, the 2010 convention/policy meeting is being hosted by the Philadelphia Association of Paralegals, October 7-10, 2010. Check the website for information – remember, you can attend as an observer and see NFPA in action.

Why Take PACE®?

## **Paralegals receive two major benefits by taking PACE. The exam**

( [www.paralegals.org](http://www.paralegals.org) -- NFPA's Official Website)

- provides a fair evaluation of the competencies of paralegals across practice areas; and
- creates a professional level of expertise by which all paralegals can be evaluated.

PACE presents a bold opportunity to all paralegals to advance the profession. This exam provides hard facts about the competency of experienced paralegals. While PACE does not address all the issues of regulation, including certification and licensing, it does provide the legal service industry with an option to evaluate the competency level of experienced paralegals.

As members of a self-directed profession, all paralegals should consider the vital role the profession performs within the legal service industry. PACE is independently monitored and well-structured. PACE provides test results across practice areas and, possibly, state-specific laws. While the test is offered on a voluntary basis, all experienced paralegals are encouraged to sit for the exam.

NFPA® is committed to ensuring the paralegal profession responds to the changing needs of the public and legal service industry. In voting to develop PACE, NFPA's membership took a bold step toward addressing the future issues facing the profession.

Lexis-Nexis has sponsored a twenty minute presentation on paralegals which highlights PACE and can be ordered from the [PACE Merchandise](#) page. For more information on Lexis-Nexis newsletter [click here](#).



## MCPA 2009 Holiday Social

Thanks to all who attended the annual Holiday Social. By the many smiles, laughter, and entertaining caricatures, a fun time was had by all. Thank you to the Planning Committee for your hard work planning this event and all the events in 2009.

Also, a big thank you goes out to all the 2009 sponsors. Without your continued support of our Association we would not be able to offer as many informative and networking events to our members. We look forward to continuing our relationships in 2010 to forward the mission of the MCPA.



**Deb Arbuckle**



**Debbie Long, Harry Reichner, Deb Arbuckle, Linda Breary, Sheila Kees, Ro Fedorka**



**Debbie Long and Rachel Kantor**



**Debbie Long and Coleen Abbott**



**Lexi Romney, Meg Farnoly,  
Michelle, Frey, Lisa King**



**Norma Gunning, Christine Horace,  
Noreen Messmer, Jennifer Castiglia**



**Sheri Young, Lisa LaPenna,  
Tracey Barnes**

# VOLUNTEERING OPPORTUNITIES IN THE MCPA

Below are the names and contact information for the Chairpersons of the various MCPA committees. If you have an idea or would like to volunteer, please contact a Chairperson! The Fundraising and Public Relations Committees are newly formed and are actively seeking new committee members.

## **Membership**

Coordinate membership drives and membership matters

- Tracey L. Barnes, RP  
[Traceyb@dbyd.com](mailto:Traceyb@dbyd.com)

## **Newsletter**

Solicit and write articles; layout and editing for the bi-monthly newsletter, MCPA Today

- Tracey L. Barnes, RP, Editor  
[Traceyb@dbyd.com](mailto:Traceyb@dbyd.com)

## **Job Bank**

Solicit, accumulate, and distribute current job postings to the general membership

- Stephanie Dise  
[sad@elliottgreenleaf.com](mailto:sad@elliottgreenleaf.com)

## **Marketing**

Solicit sponsors and advertisers for MCPA

- Deborah A. Long,  
[debbiel@dbyd.com](mailto:debbiel@dbyd.com)  
Deborah A. Arbuckle,  
[darbuckle@kaplaw.com](mailto:darbuckle@kaplaw.com)

## **Public Relations**

Promote the MCPA in the legal and general Community

- Linda Gunning  
[Linda\\_gunning@Merck.com](mailto:Linda_gunning@Merck.com)

## **Planning**

Plan and schedule upcoming MCPA presentations, meetings and social events

- Roberta Fedorka  
[rfedorka@obrlaw.com](mailto:rfedorka@obrlaw.com)

## **Community Outreach**

Plan and schedule MCPA charitable and community events

- Deborah Arbuckle  
[darbuckle@kaplaw.com](mailto:darbuckle@kaplaw.com)

## **Fundraising**

Organize and hold fundraisers for the Association and/or charitable organizations

- Christine Horace  
[chorace@good-lawyer.com](mailto:chorace@good-lawyer.com)

## **Mentoring**

Provide a range of services and support to students interested in a paralegal career

- Lisa LaPenna  
[lpenna@kaplaw.com](mailto:lpenna@kaplaw.com)

Do what you can, with what you have, where you are.

*Theodore Roosevelt*

# Medical Records Stacking up on you? We Can Help.



## Alliance Medical Legal Consulting

*"Working together for your Success"*

- Certified Nurse Life Care Planners
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- Develop or critique life care plans.
- Medical cost projections.
- Review and analyze medical records.
- Identify standard of care deviations.
- Develop narrative reports and chronologies to highlight significant medical events.
- Locate expert witnesses.
- Develop demonstrative evidence exhibits.
- Assist with discovery and trial preparation.
- Attend and report on independent medical exams (IME).
- Develop MSA reports for workers' compensation cases.
- Any case with medical related issues.

- *Personal Injury • Nursing Home • Auto • Criminal*
- *Medical Malpractice • Nursing Malpractice • Elder Law*
- *Wrongful Death • Product Liability • Workers' Comp*

## Alliance Medical Legal Consulting Blue Bell, PA

Ph: 267-446-3997 Fax: 267-657-1311  
[info@alliancemedicallegal.com](mailto:info@alliancemedicallegal.com)  
[www.alliancemedicallegal.com](http://www.alliancemedicallegal.com)

*Your legal expertise and our knowledge of healthcare combine for your success*



## *And now a word from our sponsors...*

Actually, a word *about* our sponsors. The relationship between the MCPA and its sponsors offers mutual benefits.

### **Benefits to the MCPA**

The support we receive from our sponsors allows us to carry out Association functions, offer free CLE's, and participate in the development of the paralegal profession not only locally, but also at the statewide and national levels. Additionally, we have a pool of expert resources readily available if, for instance, we need to obtain a Certificate of Merit, develop a Life Care Plan, schedule a deposition, or suggest a resource for assistance with legal staffing.

### **Benefits to Our Sponsors**

Sponsors of the MCPA have a direct link to the legal community. Information distributed at our general membership meetings can be shared with attorneys, office managers, and coworkers who may have a need for the specific services offered. Direct advertising is available through *MCPA Today*, and sponsor and vendor links are readily accessible through our website.

### **What Can You Do?**

Check the MCPA website on a regular basis so that you know who our sponsors are. Then, share this information – as well as information you receive at our general membership meetings – with those in your office who have a need for these services. Be sure to have them mention the MCPA when they call so that the provider knows the work came through us and will be likely to renew their sponsorship next year.

Don't see one of your office's service providers on our website? Could this service provider benefit from a relationship with the MCPA? Let us know! Send an e-mail to Debbie Long at [debbiel@dbyd.com](mailto:debbiel@dbyd.com) or Debbie Arbuckle at [darbuckle@kaplaw.com](mailto:darbuckle@kaplaw.com). If the service provider becomes a sponsor of the MCPA, you will receive a \$25 debit card!

*“This is your organization. The more involved you are, the more you will benefit from your membership.” Sharon Jones, founding President of MCPA, 1999*



## How to Contact Us in 2009

Deborah A. Long, Pa. C.P., President (215) 362-2474  
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[darbuckle@kaplaw.com](mailto:darbuckle@kaplaw.com)

Harry Reichner, Vice President (610) 205-1560  
[hreichner@mmclaw.com](mailto:hreichner@mmclaw.com)

Ro Fedorka, Treasurer (610) 834-8800  
[rfedorka@obrlaw.com](mailto:rfedorka@obrlaw.com)

Nancy Aiken, Secretary (610) 834-8800  
[naiken@obrlaw.com](mailto:naiken@obrlaw.com)

Linda Brearey (267) 305-6123  
[Linda\\_gunning@merck.com](mailto:Linda_gunning@merck.com)

Christine Horace (215) 362-2478  
[chorace@good-lawyer.com](mailto:chorace@good-lawyer.com)

[www.montcoparalegals.org](http://www.montcoparalegals.org)



## How to Contact Us in 2010

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