

**AMENDMENT TO THE BYLAWS
OF
MONTGOMERY COUNTY PARALEGAL ASSOCIATION**

This Amendment ("Amendment") to the Bylaws ("Bylaws") of the Montgomery County Paralegal Association, a Pennsylvania not for profit corporation (the "Association") is dated as of October 26, 2021.

1. The Bylaws of the Association are hereby amended such that electronic Ballot shall be added to Article VIII, Section c.

c. Electronic Ballot.

(i) Any action which may be taken in anticipation of an Annual, Regular, or Special Meeting of Members may be taken without a meeting if so determined by the Board, and if the Association delivers a written or electronic ballot to every Member entitled to vote on the matter. Ballots shall be sent to the last known electronic address as recorded on the Association's Membership Roster of all Members eligible to vote on a matter, and shall follow the elections procedures to be defined by the Elections Committee to ensure the security and confidentiality of the voting process, confirm the member's voting status and confirm the accuracy of eligible votes.

(ii) The electronic ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action.

(iii) The preparation of ballots and tallying of votes shall be conducted by the Elections Committee appointed by the Board. The Chair(s) and members of the Committee shall consist of Members of the Association in good standing from among the Regular Members. Ballots shall be distributed to all eligible Members as provided in Article V, Section 7.a and Section 7.b.

(iv) Approval by electronic ballot pursuant to this Section shall be valid only when the following requirements are met:

- (a) The number of votes cast by ballot equals or exceeds the number of responses needed to meet the quorum requirements to authorize an action at a meeting; and*

(b) *The number of approvals equals or exceeds the number of votes that would be required to approve the matter at a meeting.*

(v) *All solicitations for votes by electronic ballot shall: (1) indicate the number of responses needed to meet the quorum requirements; (2) state the percentage of approvals necessary to approve each matter, other than the election of Officers, Directors; (3) contain instructions for marking and returning the ballot, including marking and returning the ballot via regular mail, electronic means or facsimile transmission; and (4) specify a reasonable time by which a ballot must be received by the Association in order to be counted.*

2. All other terms and provisions of the Bylaws shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the undersigned have executed this Amendment as of the day and year first written above.

Dana Jorna, Pa.C.P., President

Tracey L. Barnes, RP, Pa.C.P., Vice President

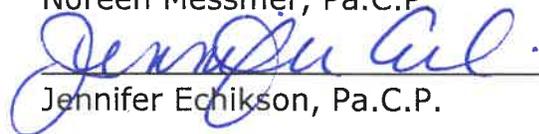
Trista Davis, Pa.C.P., Treasurer

Deborah Arbuckle, Pa.C.P., Secretary

Nancy Piechota, Pa.C.P.

Noreen Messmer, Pa.C.P.

Lisa Lagreca



Jennifer Echikson, Pa.C.P.

Karen Manzanares